



MEETING: OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH)

DATE: Tuesday 3rd September, 2024

TIME: 6.30 pm

VENUE: Birkdale Room - Southport Town Hall, Lord Street, Southport, PR8 1DA

**Member**

**Substitute**

Councillor  
Councillor Lunn-Bates (Chair)  
Councillor Myers (Vice-Chair)  
Councillor Desmond  
Councillor Duerden  
Councillor Grace  
Councillor Hinde  
Councillor Lloyd-Johnson  
Councillor McKee  
Councillor Neary  
Councillor Pugh  
Ms Diane Blair, Healthwatch  
Mr. Brian Clark OBE, Healthwatch

Councillor  
Councillor Richards  
Councillor Roche  
Councillor Tweed  
Councillor Webster  
Councillor McGinnity  
Councillor Danny Burns  
Councillor Brodie - Browne  
Councillor Sonya Kelly  
Councillor Christopher Page  
Councillor Brodie-Browne

COMMITTEE OFFICER: Laura Bootland  
Senior Democratic Services Officer  
Telephone: 0151 934 2078  
Email: [laura.bootland@sefton.gov.uk](mailto:laura.bootland@sefton.gov.uk)

**If you have any special needs that may require arrangements to facilitate your attendance at this meeting, please contact the Committee Officer named above, who will endeavour to assist.**

We endeavour to provide a reasonable number of full agendas, including reports at the meeting. If you wish to ensure that you have a copy to refer to at the meeting, please can you print off your own copy of the agenda pack prior to the meeting.

# AGENDA

## 1. Apologies for Absence

## 2. Declarations of Interest

Members are requested at a meeting where a disclosable pecuniary interest or personal interest arises, which is not already included in their Register of Members' Interests, to declare any interests that relate to an item on the agenda.

Where a Member discloses a Disclosable Pecuniary Interest, he/she must withdraw from the meeting room, including from the public gallery, during the whole consideration of any item of business in which he/she has an interest, except where he/she is permitted to remain as a result of a grant of a dispensation.

Where a Member discloses a personal interest he/she must seek advice from the Monitoring Officer or staff member representing the Monitoring Officer to determine whether the Member should withdraw from the meeting room, including from the public gallery, during the whole consideration of any item of business in which he/she has an interest or whether the Member can remain in the meeting or remain in the meeting and vote on the relevant decision.

## 3. Minutes of the Previous Meeting (Pages 5 - 12)

Minutes of the meeting held on 18 June 2024.

## 4. Shaping Care Together Programme (Pages 13 - 34)

To receive a presentation of the Programme Director, Shaping Care Together, Mersey and West Lancashire Teaching Hospital

## 5. NHS Cheshire and Merseyside, Sefton - Update Report (Pages 35 - 40)

Report of the Sefton Place Director, NHS Cheshire and Merseyside

## 6. NHS Cheshire and Merseyside, Sefton - Health Provider Performance Dashboard (Pages 41 - 48)

Report of the Sefton Place Director, NHS Cheshire and Merseyside

**7. Adult Social Care Assurance**

To receive a verbal update from the Assistant Director of Social Care and Health.

**8. Cabinet Member Reports**

(Pages 49 -  
64)

Report of the Chief Legal and Democratic Officer

**9. Work Programme 2024/25 and Key Decision Forward Plan**

(Pages 65 -  
82)

Report of the Chief Legal and Democratic Officer

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**THIS SET OF MINUTES IS NOT SUBJECT TO "CALL IN".**

## Overview & Scrutiny

INTERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH)



MEETING HELD AT THE COMMITTEE ROOM - BOOTLE TOWN HALL,  
TRINITY ROAD, BOOTLE, L20 7AE  
ON TUESDAY 18TH JUNE, 2024

**PRESENT:** Councillor Lunn-Bates (in the Chair)  
Councillor Desmond, Grace, Hart, Neary, Pugh,  
Roche and Sonya Kelly (Substitute Member for  
Councillor Myers)

**ALSO PRESENT:** Councillor Doyle, Cabinet Member – Public Health  
and Wellbeing, Brian Clark O.B.E. Healthwatch,  
Healthwatch

### 1. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Myers.

### 2. DECLARATIONS OF INTEREST

In accordance with Paragraph 9 of the Council's Code of Conduct, the following declarations of personal interest were made and the Members concerned remained in the room during the consideration of the item:

<b>Member</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Councillor Desmond	Minute No. 4 - NHS Cheshire and Merseyside, Sefton - Health Provider Performance Dashboard	He is a Fellow of the Royal College of Anaesthetists, stayed in the room, took part in the consideration of the item and voted thereon.

### 3. MINUTES OF THE PREVIOUS MEETING

**RESOLVED:**

That the Minutes of the meeting held on 20 February 2024, be confirmed as a correct record.

# Agenda Item 3

OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH) - TUESDAY 18TH JUNE, 2024

## **4. NHS CHESHIRE AND MERSEYSIDE, SEFTON - HEALTH PROVIDER PERFORMANCE DASHBOARD**

The Committee considered the report of the Sefton Place Director, NHS Cheshire and Merseyside, that provided data on key performance areas for North and South Sefton

Members of the Committee asked questions/commented on the following issues:

- Regarding ambulance response times, the data provided suggested difficulties with compliance with Categories 2, 3 and 4. What is the 90<sup>th</sup> Percentile for Categories 1 and 2 and the target times? In addition, ambulance response appeared to be out of line with targets for Categories 3 and 4. A detailed response would be sought from the NHS Cheshire and Merseyside Integrated Care Board (Sefton Place) and/or the North West Ambulance Service, and a representative be requested to attend the next meeting on 3 September 2024.

RESOLVED: That

- (1) the information on Health Provider Performance be noted; and
- (2) a representative from the NHS Cheshire and Merseyside Integrated Care Board (Sefton Place) and/or the North West Ambulance Service, be requested to attend the next meeting of the Committee on 3 September 2024, in order to respond to questions/comments raised on ambulance response times.

## **5. SCOPE AND DEVELOPMENT PROCESS FOR NEW PHARMACEUTICAL NEEDS ASSESSMENT 2025-28**

Further to Minute No. 31 of the Health and Wellbeing Board of 6 March 2024, the Committee considered the report of the Director of Public Health which outlined the resources and processes required to deliver a fully revised three-year Sefton Pharmaceutical Needs Assessment (PNA) for 1 October 2025. The report provided information about:

- Legal context
- Uses of the PNA
- The range of information required
- Required and recommended steps and process
- Timescales
- Resource implications and collaboration

Members of the Committee asked questions/commented on the following issues:

## OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH) - TUESDAY 18TH JUNE, 2024

- Contributions by partners from outside the process and whether a similar process was undertaken with GPs.
- Responsibility for delivery of covid vaccines.

RESOLVED: That

- (1) the large breadth and depth of information required by the yearlong PNA development process and final document, as set out in the 'Pharmaceutical Needs Assessment Information Pack for Local Authority Health and Wellbeing Boards' (DHSC, October 2021) be noted;
- (2) the opportunity cost in terms of public health analyst and consultant time be noted and proposals for organisations and partners with the most relevant knowledge and expertise to produce content for specified parts of the assessment, be endorsed.

### **6. PUBLIC HEALTH PERFORMANCE FRAMEWORK**

Further to Minute No. 43 of 23 January 2024, the Committee considered the report of the Director of Public Health indicating that this was a six-monthly update, which focused on 18 out of the 26 indicators which made up the Public Health Performance Framework, and which were updated in the larger national Public Health Outcomes Framework (PHOF) from September 2023 to February 2024. The indicators served to describe the scale and distribution of population health problems, their underlying social, economic, and environmental causes and associated health inequalities. Where available, the overview included trends over time and relevant comparisons with the national picture, other local authorities in the North West and the Liverpool City Region, and areas with similar characteristics to Sefton (Statistical Neighbour Group). Information was also provided about Public Health led improvement actions that targeted the high-level indicators. The report highlighted ongoing impacts on public health services and population groups from the pandemic and high costs of living.

The following appendices were attached to the report:

- Cabinet Member / OSC (ASCH) Public Health Performance Framework Update Report
- Public Health Performance Framework Indicators – August 2023

The Consultant in Public Health gave a presentation that outlined information on the following:

- Purpose of the report
- Indicators
- Strengths and improvements
- Points to note
- Death by cause in under 75s, Sefton 2022
- Health inequalities

# Agenda Item 3

OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH) - TUESDAY 18TH JUNE, 2024

- Public health programmes and services

Members of the Committee asked questions/commented on the following issues:

- Obesity in reception/year 6 and appropriate interventions.
- Drug rehabilitation and success indicators.
- NHS health screening checks and how to increase take-up of screening.
- The National Child Measurement Programme
- Smoking and vaping trends and the sharing of good practice with Partners.
- If statistics could be produced separately for North Sefton and South Sefton.
- The 121 Programme and if there was a waiting list for the Programme.
- Child poverty, particularly amongst large families.
- The Henry Programme (Health, Exercise and Nutrition for the Really Young) and its application in supporting families with young children to develop healthy lifestyles. Further information could be provided.
- Further information on childhood obesity, the proposed health check pilot, the messaging associated with smoking and vaping.

RESOLVED: That

- (1) the information contained in the report, as previously presented in full at the briefing of the Cabinet Member - Health and Wellbeing held on 13 May 2024, be noted;
- (2) the Director of Public Health be requested to provide additional information on the following:
  - (a) If statistics could be produced separately for North Sefton and South Sefton;
  - (b) the Henry Programme (Health, Exercise and Nutrition for the Really Young); and
- (3) consideration of possible informal sessions on matters arising from the item be given under Minute No. 8 below.

## 7. CABINET MEMBER REPORTS

The Committee considered the report of the Chief Legal and Democratic Officer submitting the most recent update reports from the Cabinet Member – Adult Social Care, and the Cabinet Member – Health and Wellbeing, whose portfolios fell within the remit of the Committee.



# Agenda Item 3

## OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH) - TUESDAY 18TH JUNE, 2024

The Cabinet Member update report – Adult Social Care, attached to the report at Appendix A, outlined information on the following:

- The Care Quality Commission (CQC) Assurance Update for Adult Social Care
- Strategic Commissioning
- Hospital Seasonal Pressures
- Occupational Therapy and Sensory Team
- Adult Social Care Budget
- Adult Social Care Complaints, Compliments and MP Enquiries
- Quality and Practice
- Performance and Key Areas of Focus
- Workforce
- Learning and Development
- Learning Disability and Autism (LD&A) Team

The Cabinet Member update report – Health and Wellbeing, attached to the report at Appendix B, outlined information on the following:

- Food and Drink Advertising Policy
- Supplemental Substance Misuse Treatment & Recovery Grant 24/25
- Public Health Risk Register
- HIV Fast track Cities Proposal
- Public Health Performance Framework
- Public Health Annual Workplan
- Public Health Quarterly Dashboard
- Dissertation Deprivation/Height Inequality
- Leisure Update
- Leisure Pricing 24/25
- Active Workforce – Menopause Support

Councillor Doyle, Cabinet Member – Public Health and Wellbeing was in attendance to respond to any questions/comments by Members of the Committee.

RESOLVED:

That the Cabinet Member update reports be noted.

### **8. WORK PROGRAMME KEY DECISION FORWARD PLAN**

The Committee considered the report of the Chief Legal and Democratic Officer that sought to:

- Invite the views of the Committee on the draft Work Programme for the Municipal Year 2024/25;
- identify any items for pre-scrutiny by the Committee from the Key Decision Forward Plan;

# Agenda Item 3

## OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH) - TUESDAY 18TH JUNE, 2024

- invite Committee Members to participate in informal briefing sessions during 2024/25
- invite the views of the Committee on the draft Programme of informal briefings/workshop sessions for 2024/25,
- consider if there were any site visits that Committee Members would wish to undertake during 2024/25;
- receive an update on the Liverpool City Region Combined Authority Overview and Scrutiny Committee;
- receive an update on the Cheshire and Merseyside Integrated Care System Joint Health Scrutiny Committee; and
- note the update by Healthwatch Sefton.

Members of the Committee raised the following potential items:

- Primary Care Services and the state of the primary care estate
- Visit to Southport Hospital
- Discussion with social workers within the Adult Social Care Teams
- Visit to A&E at the Royal Liverpool University Hospital or Aintree Hospital site.

RESOLVED That

- (1) the draft Work Programme for 2024/25, as set out in Appendix A to the report, be agreed, along with any additional items to be included and thereon be agreed;
- (2) the fact that there are no items for pre-scrutiny by the Committee from the latest Key Decision Forward Plan be noted;
- (3) all Members of the Committee be invited to participate in informal briefing sessions;
- (4) the draft Programme of informal briefings/workshop sessions for 2024/25, as set out at Appendix B to the report, be agreed, along with the following additional informal items to be included:
  - Primary Care Services and the state of the primary care estate
  - Discussion with social workers within the Adult Social Care Teams
- (5) the following site visits for Committee Members be arranged to take place during 2024/25:
  - Visit to Southport Hospital
  - Visit to A&E at the Royal Liverpool University Hospital or Aintree Hospital site;
- (6) the update on the Liverpool City Region Combined Authority Overview and Scrutiny Committee be noted;

# Agenda Item 3

OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH) - TUESDAY 18TH JUNE, 2024

- (7) the update on the Cheshire and Merseyside Integrated Care System Joint Health Scrutiny Committee be noted; and
- (8) the recent activities undertaken by Healthwatch Sefton, as outlined in Appendix C to the report, be noted.

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<b>Report to:</b>	Overview and Scrutiny Committee (Adult Social Care and Health)	<b>Date of Meeting</b>	3 September 2024
<b>Subject:</b>	Shaping Care Together Programme		
<b>Report of:</b>	Mersey and West Lancashire Teaching Hospital	<b>Wards Affected:</b>	All
<b>This Report Contains Exempt / Confidential Information</b>	No		
<b>Contact Officer:</b>	Halima Sadia Programme Director Shaping Care Together Mersey and West Lancashire Teaching Hospital		
<b>Email:</b>	<a href="mailto:Halima.Sadia6@nhs.net">Halima.Sadia6@nhs.net</a>		

**Purpose / Summary of Report:**

To provide the Committee with a presentation about the work of the Shaping Care Together programme.

**Recommendation**

The Overview and Scrutiny Committee (Adult Social Care and Health) is requested to receive this report.

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**NHS**

NHS Cheshire and Merseyside  
NHS Lancashire and South Cumbria  
Mersey and West Lancashire Teaching Hospitals NHS Trust



# Shaping Care Together Sefton Overview and Scrutiny Committee

Rob Cooper, Managing Director, MWL  
SRO Shaping Care Together Programme

# Contents

 Shaping Care Together: programme background

 Urgent and Emergency Care phase

 Case for change – the core elements

 Case for change - our approach

 Engagement

 Public Launch

 Programme Timeline

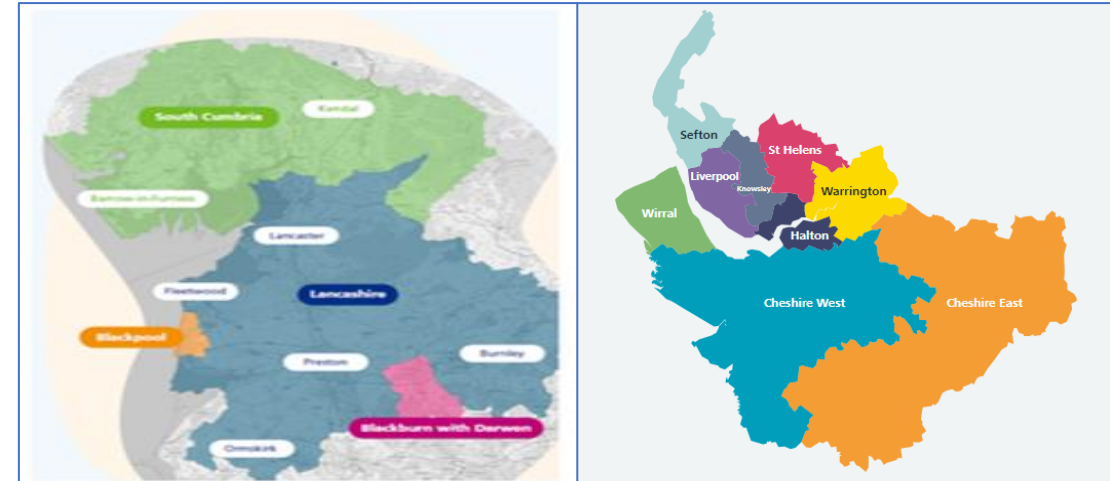
 Ask of OSC



# Programme Background

- Shaping Care Together (SCT) covers the areas Southport, Formby and West Lancashire
- Southport and Ormskirk Hospital sites
- Programme sits across two ICBs (NHS Cheshire and Merseyside ICB and NHS Lancashire South Cumbria ICB)
- One Acute Trust (Mersey and West Lancashire NHS Teaching Hospitals)
- NHS Cheshire Mersey ICB Lead commissioner

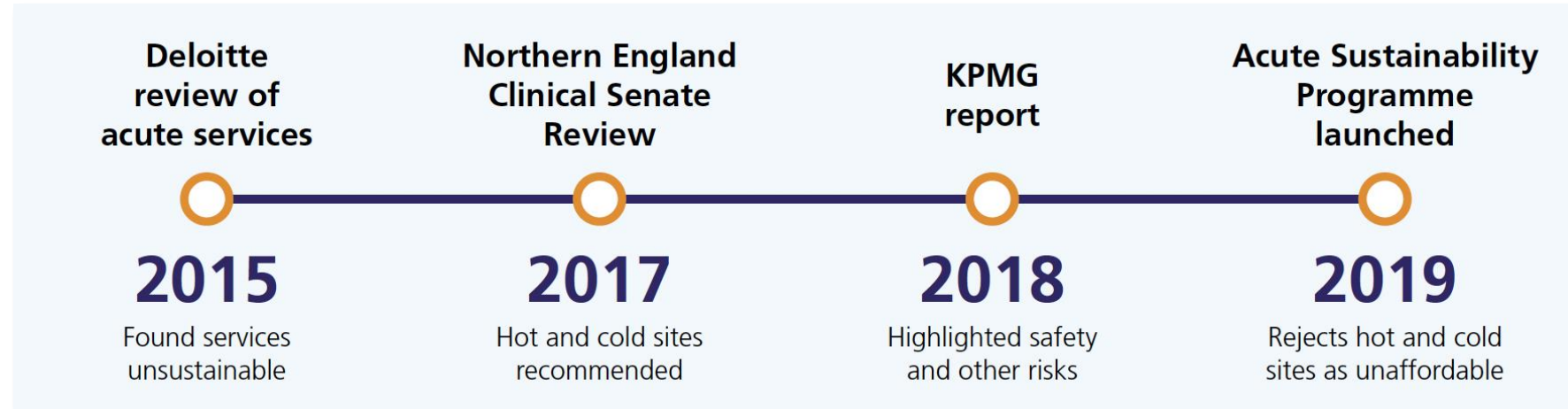
Page 17



Agenda Item 4

# Programme background

## Identifying fragile services



- Several services identified as 'fragile'.
- Solutions needed to stabilise fragile services.

# Programme background

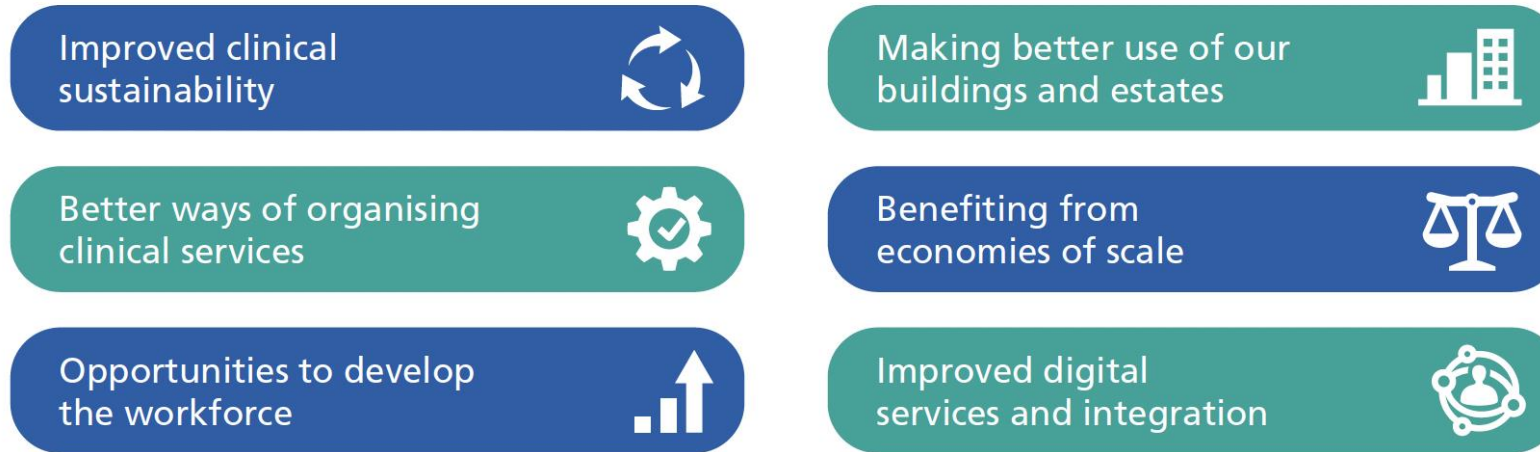
## Towards a new trust



- STHK identified as a strategic partner for S&O.
- Sept 2021: Agreement for long term collaboration (ALTC).
- July 2023: The two trusts came together to form MWL.

# Programme background

## Towards stabilising fragile services



- Delivering benefits that can help stabilise fragile services
- SCT runs in tandem to the creation of MWL, and is designed to find sustainable solutions with existing resources (funding, workforce and estates)
- Phase 2 of the plans to make S&O services sustainable, following the transaction - cannot be delivered by the Trust alone
- MWL (S&O sites) will not be sustainable until this issue is resolved and will require capital and transition funding.

# Programme background

## Co-dependent programmes

- The creation of ICBs and change to local system leaders
- Covid Elective Recovery Programme (addressing planned care)
- ALTC, the creation of MWL and stabilising fragile services
- CMAST Clinical Pathway Prioritisation Programme (Orthopaedics, ENT and Dermatology)
- Alignment to C&M UEC recovery programme

# Programme background

## Public engagement to date

- Extensive public engagement 2021-22
- 2000+ survey responses
- Widespread engagement with public, community groups and the voluntary sector.
- Helped shape thinking around service change
- Underpins today's case for change
- Councillors and MPs

# Urgent & emergency care phase

## Why we are starting here

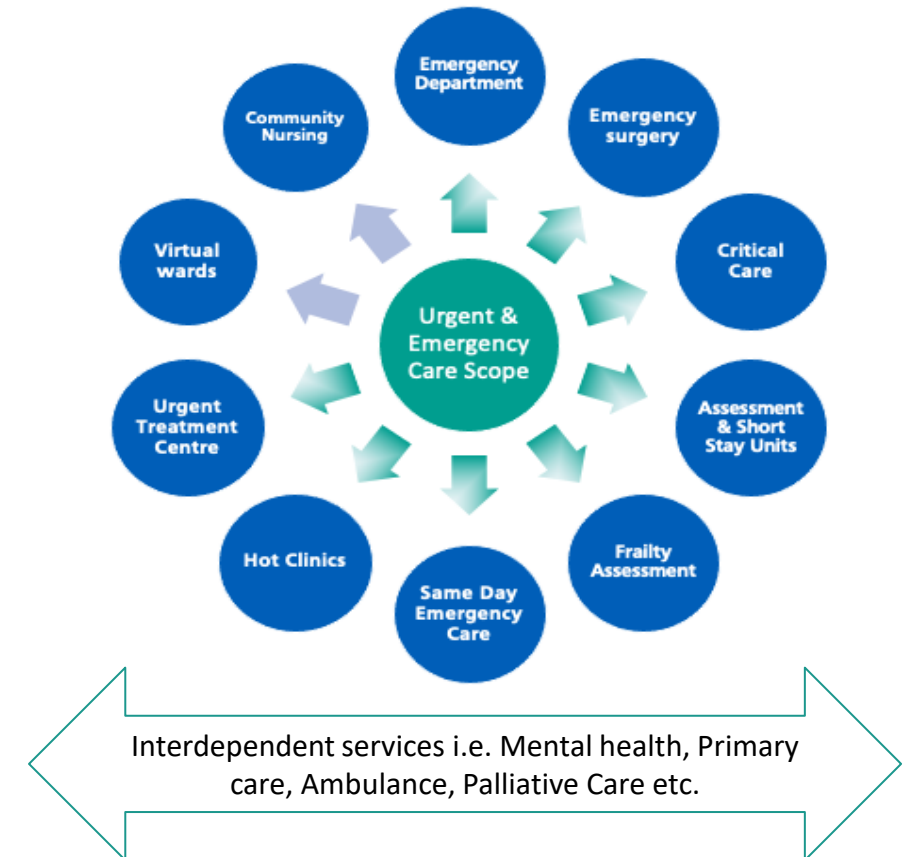
- Opportunity to access safer, high-quality services that are fit for the future
- Significant service co-dependencies
- Lacking 24/7 paediatric ED
- Workforce, quality and safety pressures
- Financial sustainability challenges
- An ageing population (more comorbidities).

# Urgent & emergency care phase

## What we are working towards

- Address immediate issues of current configuration through pathway & service change
- Make more efficient and effective use of available resources to provide better care and better value
- Ensure that resources are used in a way to help improve patient flow and safety
- Strategic alignment between place-based work and this programme to ensure cohesion

Page 24





**Planning and case for change**

# A case for change: NHSE guidance

## What is a case for change?

The case for change comprehensively describes the reasons that you are seeking to make a service change, the current and future needs of the local population, the provision of local services and the key challenges facing the health and care system. It provides the platform for change and needs to present a compelling picture of what needs to change and why. It should also link to the benefits that the proposed service change will aim to deliver.

- A vision statement
- An understanding of the local population and their current outcomes
- Identification of key challenges
- A list of technical considerations
- It makes an argument for why change is needed in your area, without suggesting which specific changes are required. See our video outlining how to develop a case for change.

Key documents

Case studies

Introduction Drivers & context Engagement **Planning and case for change** Strategic sense check Options appraisal Developing your PCBC Public consultation Decision-making Business cases Overview & scrutiny Implementation Benefits realisation



# The core elements

# The core elements

## What it is and what it is not

The case for change is there to objectively inform and enable participation....

... it DOES NOT seek to lead stakeholders towards a preferred option.

.....It's led by ICBs

# Core messaging

- Delivering safe, excellent quality, sustainable services.
- Solution that make best use of the funding, staffing, buildings, and other resources available today.
- Providing the same quality of care, to everyone, all the time.

# What will be better?

Reduced waiting times at A&E and for urgent care

Less cancelled operations

Dedicated emergency care for everyone, all day, everyday

Better urgent care provided closer to home

An NHS that can meet your needs, today and in the future

# Coproduction

- Clinicians (Nursing, Consultants, GPs, Allied Health professionals)
- MWL, NWSAS, Mersey Care, HCRG Care Group, Primary Care
- C&M commissioners
- L&SC commissioners
- SCT Programme Board
- SCT workstream leads
- Healthwatch and CVS
- Patients, public, service users
- NHS England

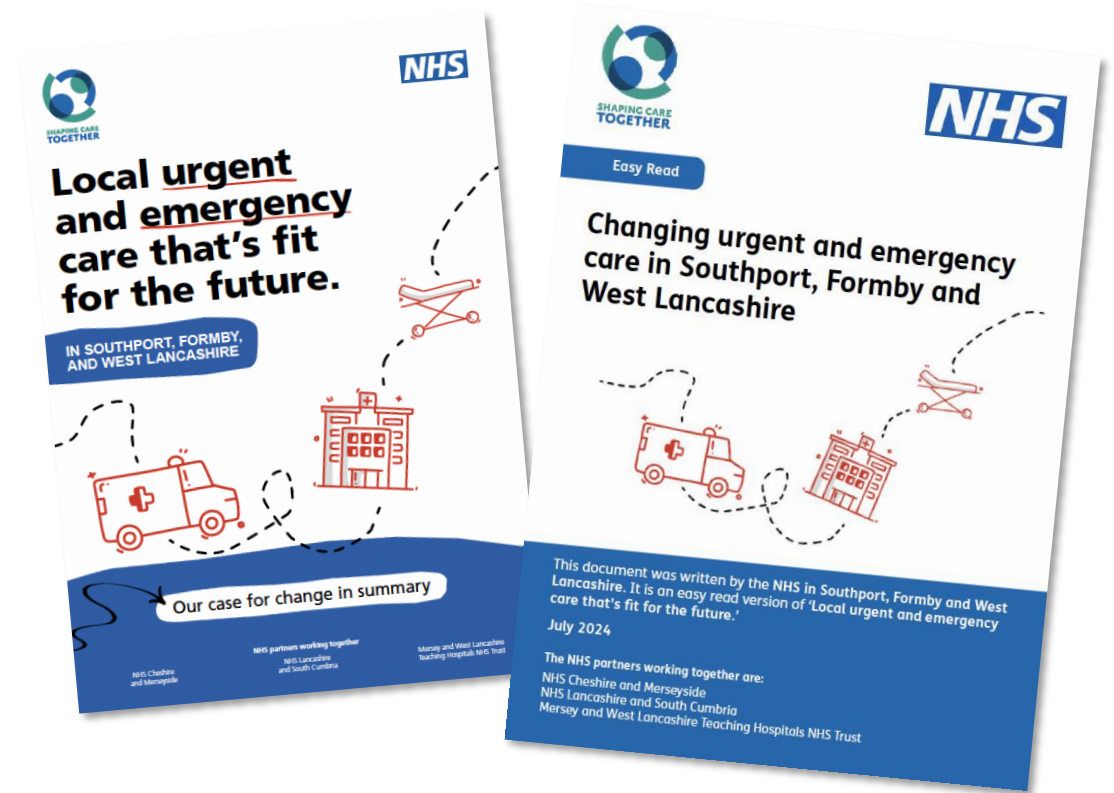
# Stakeholder feedback for Case for Change

- Targeted stakeholder engagement in first half of May:
  - That we distil the content appropriately for different audiences
  - That we ensure maximum accessibility
- Feedback accounted for in pre-engagement phase activity

# Public launch

- Case for change approved Thurs 26 July
- Publication and public launch followed along with **summary doc** and an **easy-read**
- Public **survey launched on refreshed website**
- **Newsletters** sent out to staff and stakeholders
- **Letters to MPs**
- **Media release** issued
- **Social media** marketing

Page 31



Agenda Item 4

# Digital

## The first four days after launch

- 1466 website visits
- 408 survey completions
- 17% of site visitors (247) downloaded the summary CfC
- 6% (88) downloaded the full version.
- Social media – 8,244 reach / 476 click throughs





# High level programme timeline

Communications & engagement phasing					
1	2	3	4	5	6
Targeted pre-publication engagement	Tripartite board review for Case for Change	Stakeholder engagement	Options appraisal	Final reporting	PCBC
May	July	2 months	1 month	1 month	

# Ask of OSC

- Re-confirm that this programme will deliver substantial service change and requires consultation
- As this programme sits across 2 HOSCs a reminder that under the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013, local authorities may establish a joint health overview and scrutiny committee to undertake health scrutiny functions on their behalf, and **must establish a joint health overview and scrutiny committee to respond to consultation on proposals** for substantial variation in health services affecting more than one local authority area

<b>Report to:</b>	Overview and Scrutiny Committee (Adult Social Care and Health)	<b>Date of Meeting</b>	3 September 2024
<b>Subject:</b>	NHS Cheshire and Merseyside, Sefton Update Report		
<b>Report of:</b>	NHS Cheshire and Merseyside	<b>Wards Affected:</b>	All
<b>This Report Contains Exempt / Confidential Information</b>	No		
<b>Contact Officer:</b>	Deborah Butcher		
<b>Tel:</b>	0151 317 8456		
<b>Email:</b>	<a href="mailto:Deborah.butcher@sefton.gov.uk">Deborah.butcher@sefton.gov.uk</a>		

**Purpose / Summary of Report:**

To provide the Committee with an update about the work of NHS Cheshire and Merseyside, Sefton

**Recommendation**

The Overview and Scrutiny Committee (Adult Social Care and Health) is requested to receive this report.

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# NHS Cheshire and Merseyside, Sefton

## Update Report

September 2024

### Southport major incident

(for more information contact: [deborah.butcher@sefton.gov.uk](mailto:deborah.butcher@sefton.gov.uk))

### Recovery

A significant amount of work has been taking place to support the victims, their families and the wider community following the tragic incident that occurred last month. This support also extends to the emergency responders that were involved with the incident

The recovery planning architecture is now in place in Sefton and Sefton Place Director is leading on this work for Sefton Council and Sefton Place, fully supported by Sefton's Assistant Director of Quality and Safety improvement. This includes key cells being set up to focus on psychological support, business and economy, communications and engagement, safeguarding children's and families, Community resilience and the Community and Voluntary sector - meetings are also being held with key government departments.

There has been a significant focus on the psychological support that will be required for all those affected by this incident in the immediate and longer term.

Learning has been taken from other major incidents, for example the Manchester Arena attack and Grenfell. This is in line with NHS England's standard guidance on responding to the stress caused by major incidents.

The role of the Psychological Care Co-ordination Group is to ensure psychological and trauma support offer is pulled together to provide a coordinated response and effective messaging.

In addition to access to core and additional support the following resources are available.

- Victim care Merseyside
- [www.victimcaremerseyside.org](http://www.victimcaremerseyside.org).
- Summary of local support available for those affected by the incident
- [Sefton Council website](#)
- NHS Trauma Leaflet
- [nhs\\_trauma\\_leaflet.pdf \(publishing.service.gov.uk\)](https://www.nhs.uk/publishing/service/gov.uk/nhs_trauma_leaflet.pdf)

## Lincoln House Surgery

The former contract holder for Lincoln House Surgery retired in December 2023. NHS Cheshire and Merseyside, which is responsible for planning GP services in Sefton, took the decision to appoint an interim provider for the practice, to provide continuity for patients while a longer-term plan was agreed.

Southport and Formby Health Ltd was awarded an interim contract for the period 1 January 2024 to 31 March 2025. However, they have recently served notice on the contract, with a termination date of 31st October 2024.

NHS Cheshire and Merseyside have looked at different options to identify a new provider to continue to manage the practice but have concluded that unfortunately this is unlikely to be successful. Lincoln House is a small practice, with 1,921 registered patients as of April 2024, making it less attractive to potential providers. When the ICB tested the market during the process to recruit an interim provider, the current provider was the only one to submit an interest. When they gave notice, Southport and Formby Health cited the small list size as the reason they felt the contract was not sustainable.

NHS Cheshire and Merseyside wants to ensure that people in Sefton receive good quality, sustainable GP services, which provide continuity of care. The ICB believe that the best way to do this is to transfer Lincoln House patients to other local GP practices, meaning that the practice would close.

## Next steps

Sefton place has written to everyone registered with Lincoln House Surgery to explain the situation and give them the opportunity to provide any comments. Sefton are also holding two drop-in session for anyone who would like to share feedback or ask questions face to face. They are currently working with other local GP practices to plan for the transfer of patients by the end of October 2024.

People will be allocated to another practice close to where they live – their medical records will be securely moved, and they won't need to take any further action. The plan is to write to patients again during October to let them know which practice they will be transferred to.

The practice is in a building managed by NHS Property Services. There is ongoing work with partners to explore the potential for other local services to utilise the space.

Staff at Lincoln House Surgery are employed by the current interim contract holder, who is responsible for keeping them updated and informed about the process and next steps for them.

## Latest NHS Cheshire and Merseyside Board meeting

The next NHS Cheshire and Merseyside Board meeting takes place on 26 September 2024.

All meetings are live streamed via NHS Cheshire and Merseyside's YouTube channel for anyone not able to attend.

You can find details of all forthcoming meetings here:

<https://www.cheshireandmerseyside.nhs.uk/get-involved/upcoming-meetings-and-events/>

Papers from all previous meetings can be found here:

<https://www.cheshireandmerseyside.nhs.uk/get-involved/meeting-and-event-archive/>

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Follow Sefton Partnership on Twitter [@SeftonPartners](#) and on [Facebook](#) or see a range of short films on YouTube for [Sefton Partnership](#)

Visit the NHS Cheshire and Merseyside website here: [www.cheshireandmerseyside.nhs.uk](http://www.cheshireandmerseyside.nhs.uk)

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<b>Report to:</b>	Overview and Scrutiny Committee (Adult Social Care and Health)	<b>Date of Meeting</b>	3 September 2024
<b>Subject:</b>	Health Provider Performance Dashboard		
<b>Report of:</b>	NHS Cheshire and Merseyside ICB (Sefton place)	<b>Wards Affected:</b>	All
<b>This Report Contains Exempt / Confidential Information</b>	No		
<b>Contact Officer:</b>	Sefton Place BI Team		
<b>Tel:</b>	0151 317 8456		
<b>Email:</b>	<a href="mailto:Place.bi@cheshireandmerseyside.nhs.uk">Place.bi@cheshireandmerseyside.nhs.uk</a>		

**Purpose / Summary of Report:**

To present NHS Cheshire and Merseyside performance against key strategic, NHS constitution, quality and safety indicators for the main providers Sefton Place commission from August 2024.

Time periods vary for the indicators presented and are indicated in the tables.

**Recommendation(s)**

The Overview and Scrutiny Committee (Adult Social Care and Health) is requested to receive this performance dashboard.

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# Main Provider Performance August 2024

The following slides present performance against key strategic, NHS constitution, quality and safety indicators for the main providers the Sefton Place commission from.

Some periods vary for the indicators presented and are indicated in the tables latest data available displayed.

**To Note:** Following a consultation on the cancer waiting times standards, NHS England had approval from the government to implement changes to the standards from 1 October 2023, this data for Cancer is reflected within the report for these new metrics (62 day combined, 31 day combined and 28 day FDS).

# Sefton Place – North Sefton



Key Performance Area	Time Period	Performance	C&M	National	Target	Trend
A&E 4 hour Waits, All Types MWLTH from July 23 (Mersey & West Lancashire Teaching Hospital) prev SOHT	Jul-24	74.48%	74.39%	75.18%	78% by March 2025	
Cancer 28 Day FDS (MWLTH from July 23)	Jun-24	70.81%	73.8%	76.3%	77% by March 2025	
Cancer 62 Day - combined new from Oct-23 (MWLTH from July 23)	Jun-24	75.39%	72.1%	67.4%	85%	
Cancer 31 Day - combined new from Oct-23 (MWLTH from July 23)	Jun-24	88.25%	94.5%	90.9%	96%	
RTT -18 Weeks Incomplete (MWLTH from July) snapshot	Jun-24	61.08%	57.42%	58.88%	92%	
C.Difficile (Southport & Ormskirk) cumulative YTD	Jun-24	6	-	-	2023-24 Target <=39	
MRSA (Southport & Ormskirk) cumulative YTD	Jun-24	0	-	-	zero tolerance	
Ambulance Category 1 Mean 7 minute response time (NS Place Level)	May-24	00:08:35	00:07:46 (NWAS)	00:08:16	<=7 Minutes	
Ambulance Category 1 90th Percentile 15 minute response time (NS Place Level)	May-24	00:17:12	00:13:14 (NWAS)	00:14:41	<=15 Minutes	
Ambulance Category 2 Mean 18 minute response time (NS Place Level)	May-24	00:33:38	00:25:54 (NWAS)	00:32:44	<=30 Minutes	
Ambulance Category 2 90th Percentile 40 minute response time (NS Place Level)	May-24	01:06:53	00:49:14 (NWAS)	01:08:52	<=40 Minutes	
Ambulance Category 3 90th Percentile 120 minute response time (CCG Level)	May-24	04:46:38	04:19:15 (NWAS)	04:45:38	<=120 Minutes	
Ambulance Category 4 90th Percentile 180 minute response time (NS Place Level)	May-24	08:57:20	05:00:08 (NWAS)	05:28:44	<=180 Minutes	
Mental Health: IAPT 16.8% Access (NS Place Level)	Jun-24	1.12%	-	-	1.59% per month Qtr 1-3 1.83% per month Qtr 4	
Mental Health: IAPT 50% Recovery (NS Place Level)	Jun-24	54.0%	-	-	50%	
Mental Health: IAPT waiting <6 weeks (NS Place)	Jun-24	96%	-	-	75%	
Mental Health: IAPT waiting <18 weeks (NS Place)	Jun-24	100%	-	-	95%	

← previous target in till new objectives released

# Mersey & West Lancashire Teaching Hospital NHS Trust

## Friends & Family



Cheshire and Merseyside

Measure	Time Period	MWLTH	C&M	National (Target)	Trend
Inpatient – Response Rate	Apr-24	36.4%	30.5%	22.1%	
Inpatient Recommended	Apr-24	95.0%	95.0%	95.0%	
Inpatient Not Recommended	Apr-24	3.0%	3.0%	3.0%	
A&E – Response Rate	Apr-24	17.3%	15.9%	11.2%	
A&E Recommended	Apr-24	85.0%	79.0%	79.0%	
A&E Not Recommended	Apr-24	8.0%	14.0%	14.0%	

Key Performance Area	Time Period	Performance	C&M	National	Target	Trend
A&E 4 hour Waits, All Types (LUHFT)	Jul-24	72.45%	74.4%	75.2%	78% by March 2025	
Cancer 28 Day FDS (LUHFT)	Jun-24	76.96%	73.8%	76.3%	77% by March 2025	
Cancer 62 Day - combined new from Oct-23 (LUHFT)	Jun-24	72.48%	72.1%	67.4%	85%	
Cancer 31 Day - combined new from Oct-23 (LUHFT)	Jun-24	88.73%	94.5%	90.9%	96%	
RTT -18 Weeks Incomplete (LUHFT) Snapshot	Jun-24	53.94%	57.42%	58.88%	92%	
C.Difficile (LUHFT) cumulative YTD	Jun-24	53	-	-	2023-24 Target <=133	
MRSA (LUHFT) cumulative YTD	Jun-24	2	-	-	zero tolerance	
Ambulance Category 1 Mean 7 minute response time (SS Place Level)	May-24	00:07:44	00:07:46 (NWAS)	00:08:16	<=7 Minutes	
Ambulance Category 1 90th Percentile 15 minute response time (SS Place Level)	May-24	00:12:30	00:13:14 (NWAS)	00:14:41	<=15 Minutes	
Ambulance Category 2 Mean 18 minute response time (SS Place Level)	May-24	00:31:36	00:25:54 (NWAS)	00:32:44	<=30 Minutes	
Ambulance Category 2 90th Percentile 40 minute response time (SS Place Level)	May-24	01:03:34	00:49:14 (NWAS)	01:08:52	<=40 Minutes	
Ambulance Category 3 90th Percentile 120 minute response time (SS Place Level)	May-24	05:53:18	04:19:15 (NWAS)	04:45:38	<=120 Minutes	
Ambulance Category 4 90th Percentile 180 minute response time (SS Place Level)	May-24	15:31:48	05:00:08 (NWAS)	05:28:44	<=180 Minutes	
Mental Health: IAPT 16.8% Access (SS Place Level)	Jun-24	1.39%	-	-	1.59% per month Qtr 1-3 1.83% per month Qtr 4	
Mental Health: IAPT 50% Recovery (SS Place Level)	Jun-24	55.9%	-	-	50%	
Mental Health: IAPT waiting <6 weeks (SS Place)	Jun-24	95%	-	-	75%	
Mental Health: IAPT waiting <18 weeks (SS Place)	Jun-24	100%	-	-	95%	

<- previous target in till new objectives released

# Liverpool University Hospital NHS FT

## Friends and Family



Cheshire and Merseyside

Measure	Time Period	LUHFT	C&M	National (Target)	Trend
Inpatient – Response Rate	Apr-24	23.5%	30.5%	22.1%	
Inpatient Recommended	Apr-24	94.0%	95.0%	95.0%	
Inpatient Not Recommended	Apr-24	3.0%	3.0%	3.0%	
A&E – Response Rate	Apr-24	17.1%	15.9%	11.2%	
A&E Recommended	Apr-24	70.0%	79.0%	79.0%	
A&E Not Recommended	Apr-24	21.0%	14.0%	14.0%	

# NWAS – Paramedic Emergency Services (PES) Summary

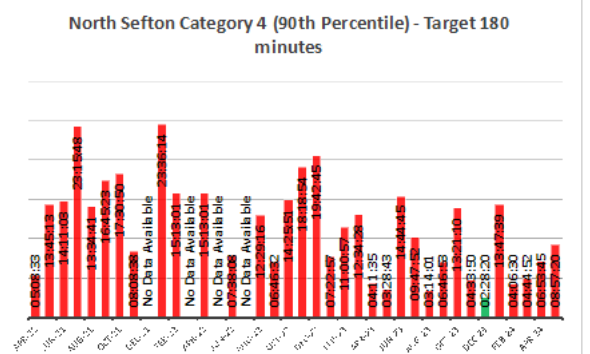
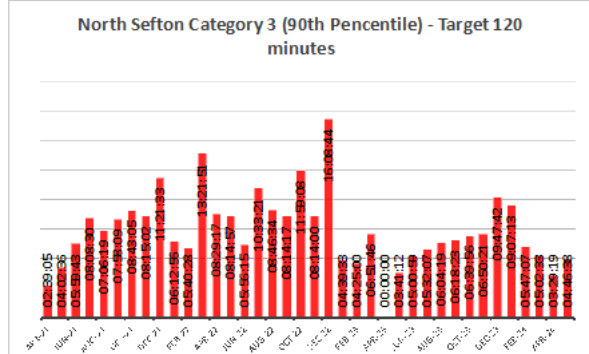
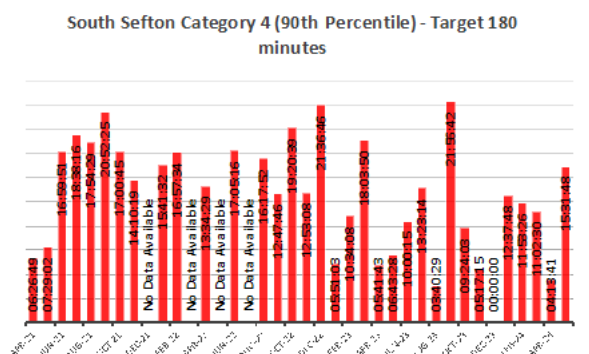
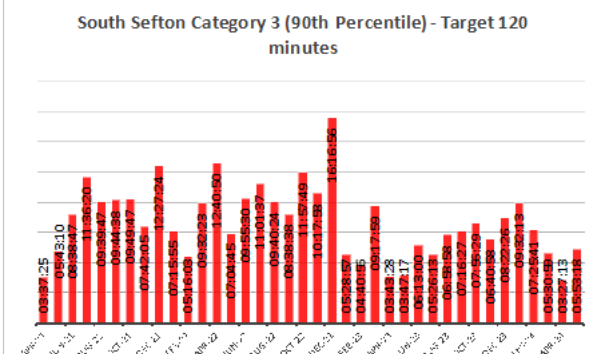
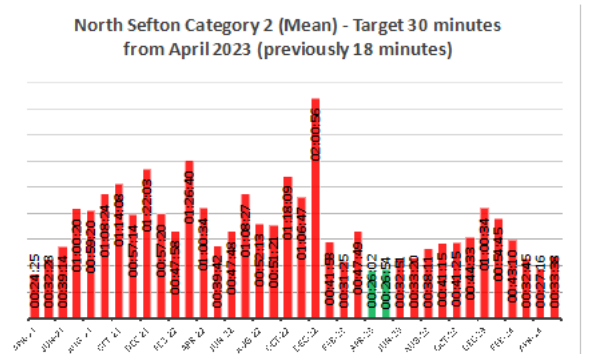
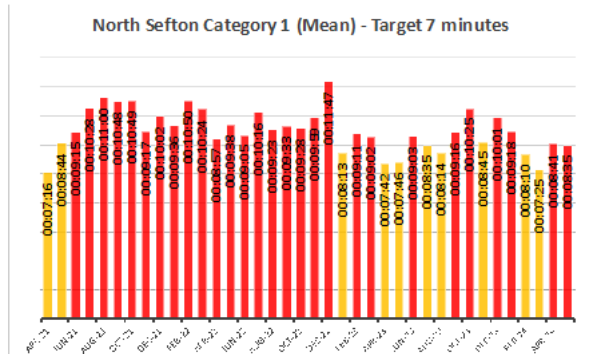
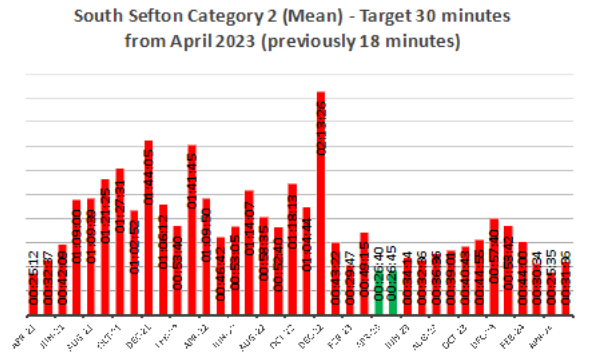
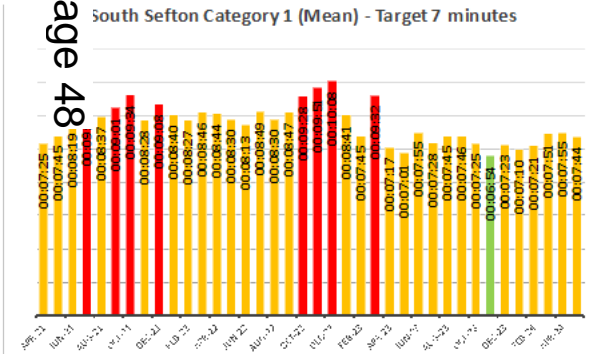
Data Source: Provider Level (NWAS)

## Dashboard

Key Risk Data ▲ Low ● Published ▲ Moderate □ Local ▲ High ✗ Not available

May-24	Cat 1 (Mean)	Cat 2 (Mean)	Cat 3 (90th Percentile)	Cat 4 (90th Percentile)
Target	00:07:00	00:30:00	02:00:00	03:00:00
South Sefton	00:07:44	00:31:36	05:53:18	15:31:48
North Sefton	00:08:41	00:33:38	04:46:38	08:57:20
NWAS	00:07:46	00:25:54	04:19:15	05:00:08
Risk	▼	▲	▲	▲
Data	Published	Published	Published	Published

## Performance Charts



Page 48



# Agenda Item 8

<b>Report to:</b>	Overview and Scrutiny Committee  (Adult Social Care and Health)	<b>Date of Meeting:</b>	3 September 2024
<b>Subject:</b>	Cabinet Member Reports – June - August 2024		
<b>Report of:</b>	Chief Legal and Democratic Officer	<b>Wards Affected:</b>	All
<b>Cabinet Portfolio:</b>	Adult Social Care Public Health and Wellbeing		
<b>Is this a Key Decision:</b>	No	<b>Included in Forward Plan:</b>	No
<b>Exempt / Confidential Report:</b>	No		

## Summary:

To submit the Cabinet Member – Adult Social Care and the Cabinet Member – Public Health and Wellbeing reports relating to the remit of the Overview and Scrutiny Committee.

## Recommendation:

That the Cabinet Member - Adult Social Care and the Cabinet Member – Public Health and Wellbeing reports relating to the remit of the Overview and Scrutiny Committee be noted.

## Reasons for the Recommendation:

In order to keep Overview and Scrutiny Members informed, the Overview and Scrutiny Management Board has agreed for relevant Cabinet Member Reports to be submitted to appropriate Overview and Scrutiny Committees.

## Alternative Options Considered and Rejected:

No alternative options have been considered because the Overview and Scrutiny Management Board has agreed for relevant Cabinet Member Reports to be submitted to appropriate Overview and Scrutiny Committees.

# Agenda Item 8

## What will it cost and how will it be financed?

Any financial implications associated with the Cabinet Member reports which are referred to in this update are contained within the respective reports.

(A) **Revenue Costs** – see above

(B) **Capital Costs** – see above

## Implications of the Proposals:

<b>Resource Implications (Financial, IT, Staffing and Assets):</b> None	
<b>Legal Implications:</b> None	
<b>Equality Implications:</b> There are no equality implications.	
<b>Impact on Children and Young People:</b> No	
Any implications on the impact on children and young people arising from the consideration of reports referred to in the Cabinet Member Reports will be contained in such reports when they are presented to Members at the appropriate time.	
<b>Climate Emergency Implications:</b>	
The recommendations within this report will	
Have a positive impact	No
Have a neutral impact	Yes
Have a negative impact	No
The Author has undertaken the Climate Emergency training for report authors	Yes
There are no direct climate emergency implications arising from this report. Any climate emergency implications arising from the consideration of reports referred to in the Work Programme will be contained in such reports when they are presented to Members at the appropriate time.	

## Contribution to the Council's Core Purpose:

Protect the most vulnerable: None directly applicable to this report. The Cabinet Member updates provides information on activity within Councillor Doyles' and Councillor Moncur's portfolios during the previous three-month period. Any reports relevant to their portfolios considered by the Cabinet, Cabinet Member or Committees during this period would contain information as to how such reports contributed to the Council's Core Purpose.
Facilitate confident and resilient communities: As above
Commission, broker and provide core services: As above

Place – leadership and influencer: As above
Drivers of change and reform: As above
Facilitate sustainable economic prosperity: As above
Greater income for social investment: As above
Cleaner Greener: As above

**What consultations have taken place on the proposals and when?**

**(A) Internal Consultations**

The Cabinet Member Update Reports are not subject to FD/LD consultation. Any specific financial and legal implications associated with any subsequent reports arising from the attached Cabinet Member update reports will be included in those reports as appropriate.

**(B) External Consultations**

Not applicable

**Implementation Date for the Decision**

Immediately following the Committee meeting.

<b>Contact Officer:</b>	Laura Bootland
Telephone Number:	0151 934 2078
Email Address:	<a href="mailto:Laura.bootland@sefton.gov.uk">Laura.bootland@sefton.gov.uk</a>

**Appendices:**

The following appendices are attached to this report:

- Appendix A - Cabinet Member - Adult Social Care - update report
- Appendix B - Cabinet Member – Public Health and Wellbeing – update report

**Background Papers:**

There are no background papers available for inspection.

**1. Introduction/Background**

- 1.1 In order to keep Overview and Scrutiny Members informed, the Overview and Scrutiny Management Board has agreed for relevant Cabinet Member Reports to be submitted to appropriate Overview and Scrutiny Committees.

# Agenda Item 8

- 1.2 Attached to this report, for information, are the most recent Cabinet Member reports for the Adult Social Care and Public Health and Wellbeing portfolios.

CABINET MEMBER UPDATE		
Overview and Scrutiny Committee (Adult Social Care) – 3 <sup>rd</sup> September 2024		
Councillor	Portfolio	Period of Report
Ian Moncur	Adult Social Care	June-August 2024

## 1. Southport Incident – Social Work Response

Following the tragic events of Monday 29<sup>th</sup> July 2024, Adult Social Care has been working alongside council colleagues and partner organisations to support the wider community response. This has included reaching out to the immediate affected areas to support welfare checks and a presence at the Atkinson and Linaker Family Centre. The Executive Director of Health Care & Wellbeing has been chairing the Recovery Coordination meeting with key partners. Adult Social Care is part of the Psychological Care Coordination Group, which was established to assist with the provision of support offered to those impacted.

## 2. The Care Quality Commission (CQC) Assurance Update for Adult Social Care

On 24<sup>th</sup> June 2024, CQC contacted the Council to provide a notification of its plan to undertake an assessment of Sefton Adult Social Services. The service was given three weeks to complete the required information return and our submission consisted of a written self-assessment against the thirty-eight criteria set by CQC, linked to supporting evidence and included partner statements.

An action plan has been developed by the service to prioritise key areas of focus ahead of the second part of the assessment, which will be a site visit from CQC. This will happen within six months of the notification, and the Council will receive six weeks' notice of the visit. Part of the visit will include meeting with myself as Cabinet Member, the Executive Director Health Care & Wellbeing, people and carers using services, front line practitioners, partner organisations and community groups.

Oversight of preparation for CQC continues to be directed by the Executive Director Health Care & Wellbeing, with an Improvement Board in place and regular reporting to the Executive Leadership Team, my Cabinet Member briefings and Overview and Scrutiny Committee.

Following the site visit from CQC, a draft report will be produced and an overall rating. The draft will be subject to internal quality assurance by CQC and shared with the Council to check if factually accurate. Benchmarking takes place by CQC prior to sending and publishing our final report.

## 3. Strategic Commissioning

### 3.1 Better at Home transformation programme

The Adult Social Care and Health Strategy to support people to stay at home for longer with appropriate support and reduce the need for residential care is called Better at Home. Work has been progressing in a number of key areas. New discharge arrangements are now established at Southport & Ormskirk NHS Trust, which has

# Agenda Item 8

resulted in more people being discharged directly home from hospital and work is also progressing regarding the review of our Discharge to Assess bed-based provision across Sefton. This includes ensuring additional capacity for those individuals with dementia and delirium. These beds provide short stay opportunities from hospital to allow for further recovery and assessments, enabling wherever possible people to return home.

Health and social care commissioners are also working together to develop the Home First model, with a focus on increasing the availability of reablement and are working closely with Sefton New Directions and Mersey Care as delivery partners. New Directions have recently recruited additional staff to deliver reablement and this capacity should become available during October 2024.

The ASC front door redesign has commenced to improve the access and timeliness of support for people contacting Adult Social Care. Whilst data shows that referrals, which can currently be addressed by the team at the front door, are done so quickly, many people are still being transferred through to the community social work teams which can lead to longer waits.

Redesigning the front door is one of the transformation programmes for 2024/25 and will focus on promoting an Occupational Therapy first approach, resolving more requests at the first point of contact (today's work today) and providing a more integrated response for individuals and carers through co-location with health and community partners.

## **3.2 Domiciliary Care**

The Domiciliary Care contract has now reached the end of its first year and includes several block contract arrangements which specifically support hospital discharges and ensuring that people are discharged quickly and safely. The ability to flex these arrangements up and down as needed has proved successful, and the commissioning team will continue to ensure increased capacity as planning starts for winter 2025/26.

The service continues to see an improved position in terms of the number of people awaiting a care package. As of 13<sup>th</sup> August, there were only fourteen people waiting for domiciliary care, with the usual waiting time being less than a week.

There remains a focus on improving quality and addressing quality concerns, wherever required, across the care market and recently this has included the termination of a contract due to significant quality concerns. In this case, all people receiving support were transferred to another provider.

## **3.3 New Directions**

Work with Sefton New Directions continues with a particular focus on expanding the reablement services. Health and social care commissioners are working together to develop the wider reablement offer through New Directions, with the aim of providing greater availability across the borough to support as many people as possible to regain and maintain their independence.

## 3.4 Care Homes

ASC continues to meet with care homes in the Sefton Care Home Partnership Board on a monthly basis. Recent meetings saw good numbers of care home leaders meet with commissioners to discuss a number of areas of focus, such as top up payments and opportunities to improve current processes. An update on the gross payments pilot was also provided.

Implementation of the Market Sustainability Plan with care homes also continues, in order to support the market to meet higher acuity of need, deliver specialised block contracts, and explore how the Real Living Wage challenge can be addressed. An overarching plan for the sector will cover:

- The implementation of new care home framework
- Gross payments
- Fee setting
- Market management – including quality and delivery of market sustainability plan

In respect of gross fee payments, work is continuing with a number of care homes trialing the new approach. An evaluation will be undertaken, and a full report and recommendations will be submitted to Cabinet later in the year.

## 3.5 2025/26 Fee Setting

Work has now commenced on 2025/26 fee setting, including different fee models, for example, for care homes. The service will seek to submit a report to March 2025 Cabinet so that fees can be set in advance of the new financial year.

## 3.6 Carers Strategy

A Carers Strategy has now been coproduced with carers across Sefton, the Carers Centre and key partner organisations. It is currently progressing through the final sign off process. Overseeing the implementation of the strategy and delivery plan will be done by the new Sefton Carers Partnership Board which is due to commence in October 2024.

## 3.7 Falls Strategy

A Falls Strategy has been developed through a series of engagement sessions and workshops, and an action plan to deliver the strategy is being developed. A partnership board will take the work of the strategy forward, ensuring the plan is delivered.

Working in partnership with the care home market, ASC currently have a number of pilots in operation to test out the impact of remote monitoring and digital equipment aimed at reducing falls. This includes twenty-two care homes now trained to use the specific technology. The results are very positive, and one provider has reported a 60% reduction in falls so far.

# Agenda Item 8

## 3.8 Quality Assurance

The work of the quality assurance team is currently being reviewed to strengthen support and monitoring across all types of regulated care, with a focus on reviewing and enhancing the current approaches to early intervention and risk stratification

Currently the team are using the PAMMS assessment model to review care providers, particularly care homes. PAMMS stands for “Provider Assessment & Market Management Solution” and it is an online tool which manages the monitoring process. This application was developed by the Association of Directors of Adult Social Services (ADASS).

A regional group is currently looking at the use of PAMMS as some authorities are wanting a quicker process to review providers as well as this more detailed assessment. The QA team is developing a shorter review document for local focused visits, aligned to queries that come in from CQC, or from operational, safeguarding, and adult social care teams.

The quality assurance team have carried out a number of PAMMS visits to various care homes this month.

- One visit has been completed and has come out as good.
- Six care homes are undergoing a PAMMS assessment.
- Five assessments are due to commence in August.

ASC works closely with health partners to ensure a proactive and integrated approach to monitoring and oversight of the care market. Regular meetings are in place to review any concerns and agree collaborative action to address issues quickly and support quality improvements, whilst ensuring people accessing services remain safe.

## 4. Adult Social Care Budget

The first quarter (April – June 24) financial monitoring at a service level reflected a potential deficit of £3.078M, based on current activity levels continuing for the remainder of the year. ASC has a programme of savings / transformational work to achieve a balanced financial position by March 25, which includes reducing costs in some service areas (including ensuring clients are in the most appropriate care settings), but the potential deficit is expected to reduce as the programme progresses. However, in the report to Cabinet in July 2024 a potential deficit of £2M was reported – this was to recognise that there are inherent risks in achieving a balanced outturn position, particularly at this early stage of the financial year.

ASC budgets were reduced by £ 4.756M at the start of the year to reflect.

- £2.390M savings agreed by Council at budget setting stage
- £1.366M gap required to implement fee uplift (per report to Cabinet in April 2024)
- £1.000M savings to fund additional staffing requirements within the service to support transformation

The area of current forecast overspend relates to placements and packages costs which is always the most significant area of risk within ASC budgets. ASC are working to reduce the financial risk in this area. Page 56  
The transformation programme to ensure a balanced outturn position can be achieved. This budget area is also the most volatile and updates are reported monthly to ASC senior managers and to the Cabinet Member.



## **5. Adult Social Care Complaints, Compliments and MP Enquiries**

In June and July 2024, ASC received twenty-three complaints and eleven Elected Members enquiries. Eighteen compliments were received.

100% of Elected Member enquiries were responded to within the expected timescale during this period. 88% of complaints were responded to within the expected timescale during this period, with six complaints received in July remaining open but within timescales.

In respect of the twenty-three complaints received, those raised related to the following areas: decision making (1), fees and charges (4), advice and information (2), staff response (2) and the quality-of-service Provision (14).

Ten complaints were upheld either fully or partially; seven complaints were not upheld; six remain under investigation. Learning from complaints included the need to improve communication arrangements especially when people are on annual leave or have left the authority, finances and specific issues with providers

All complaints are reviewed by the senior leadership team within Adult Social Care so learning and improvements can be taken forward across practice, process, and care provision. Learning is shared with practitioners across a number of forums within ASC. Listen and Learning notifications are shared across the Service with specific themes for learning. Full apologies are provided to families and individuals, wherever appropriate, and direct contact is made with complainants by a senior manager. Updates are provided to the Executive Director and will be to myself as Cabinet Member during my monthly briefings.

No new Local Government Ombudsman cases were received during this reporting period.

## **6. Quality and Practice**

Since receiving the letter of Notification from the Care Quality Commission (CQC), Adult Social Care have been progressing ahead with the auditing and collation of fifty individuals records which will be submitted prior to CQC visit. The fifty individual records chose will showcase the journey of individuals within Adults Social Care. The learning and practice themes from these audits are being shared at the new Audit and Practice group chaired by the Senior Manager for Quality and Safeguarding and a series of learning session for all ASC staff.

In order to continue to explore ways to improve the experience of individuals and care contacting Adult Social Care, the service is currently running a number of innovations sites to test out new ways of working. Feedback being received is already demonstrating the impact of the changes and improved outcomes for individuals and staff. A full evaluation of the first innovation sites is due shortly and recommendations will then be made for rolling this approach out across the service.

# Agenda Item 8

The service continues to review and triangulate learning from compliments, complaints, Safeguarding Adults Reviews (SARs) and Domestic Homicide Reviews (DHR's) to improve practice and outcomes for local people and identify specific training needs.

Following learning identified from previous SAR's and DHRs', training options for all staff in relation to the application of the Mental Capacity Act have been reviewed and further bespoke training has now been commissioned training for all staff who complete Mental Capacity Assessments as part of their role. This is due to commence in October 2024.

ASC are currently participating with partner organisations in two active DHR and SAR which are due to conclude within the next twelve months, and any best practice or learning will be shared and embedded.

## 7. Performance and Key Areas of Focus

The following highlights the long-term activity trends for Adult Social Care:

- Overall provision of people receiving long-term services have remained fairly stable over the past twelve months. At the end of July there were just over 4,200 open long-term services.
- Number of carers starting carers services have increased over the past twelve months by a fifth compared to the same period last year. On average, there are forty-five carer service starts per month.
- Number of contacts received in the last twelve months increased slightly from the previous year by 3%, however numbers are generally lower compared to 2019/20 (pre-Covid).
- Timeliness of handling contacts has improved slightly compared to twelve months ago. Currently around 77% of contacts are resolved within two working days.
- The number of initial assessments undertaken in the last twelve months remained fairly stable compared to the same period last year. On average, teams are completing 217 assessments per month.
- The number of annual reviews completed in the last twelve months increased by just over a third compared to the same period last year. On average teams are completing 401 annual reviews per month.
- Number of safeguarding contacts received in the last twelve months saw an increase of 14% compared to the same period last year. On average we are receiving 240 safeguarding contacts per month.
- The number of safeguarding referrals remaining open at month end remains an issue. At the end of July, 376 referrals remained open, 15% required focused work for more than 6 months.
- Sefton continues to perform consistently in Making Safeguarding Personal. At the end of July, 96% of victims saw their outcomes met in full or partially.

The Adult Social Care Outcomes Framework (ASCOF) measures how well care and support services achieve the outcomes that matter most to people as put forward by Central Government. The ASCOF is used both locally and nationally to set priorities for care and support, measure progress, and strengthen transparency and accountability.

The main points of note on Sefton's performance are:

## **Admission into care & reablement:**

The rate of admission to care homes for those aged 18-64 remained stable from the previous month and we remained in the bottom quartile for both the North-West and England. The rate of admission for over 65s decreased slightly from the previous month keeping us outside of the bottom quartile for England and the North-West. Just under 70% of people using services are in 'community based' services (i.e. not in nursing or residential placements) - this proportion is low compared to other North-West authorities and puts us in the bottom quartile. The Better at Home transformation programme has a key focus on increasing the numbers of people being supported in their own home.

The number of people with open reablement service remained fairly stable compared to the previous month and Sefton remained out of the bottom quartile in the North-West on the number of episodes of reablement or intermediate care for people aged 65 and over. July saw 153 reablement starts and just over half of these were provided by alternative to reablement services.

July saw a small increase in the proportion of older people (65+) still at home ninety-one days after hospital discharge into a reablement service and we are currently outside the top quartile in the North-West and in England.

## **Self-directed support & direct payments:**

Provision of services to people receiving services by either self-directed support or direct payments has remained relatively consistent over the last twelve months.

The proportion of carers receiving a direct payment remained fairly stable from the previous month with around 98% of carers receiving a direct payment.

## **Employment:**

Number of learning-disabled people going into paid employment remained stable from the previous month, with around 2.5% of people being employed. This proportion puts Sefton outside the bottom quartiles in the region and nationally.

## **Housing:**

The proportion of learning-disabled people who live in their own home or with their family has remained stable over the past few months. In July, Sefton remained in the top quartile for England and outside the bottom quartile for the North-West.

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<b>CABINET MEMBER UPDATE</b>		
<b>Overview and Scrutiny Committee (Adult Social Care and Health)</b>		
<b>3 September 2024</b>		
<b>Councillor</b>	<b>Portfolio</b>	<b>Period of Report</b>
Mhairi Doyle	Public Health and Wellbeing	June 24 – Aug 24

## **Public Health**

### **Public Health Risk Register**

The Director of Public Health shared the departmental risk register. Mechanisms are in place to mitigate against the key risks.

### **Harmful Gambling Charter Mark**

Harmful gambling has become a national public health topic of concern, with the North West of England showing some of the highest levels of associated harms. Beacon Counselling Trust (BCT) are the regional lead organisation for supporting those affected by gambling related harms. BCT offer a kitemarking scheme for organisations who wish to support their staff for gambling related harms. The Cabinet Member for Public Health and Wellbeing was briefed on the process for Sefton Council to pursue this and gave their support.

### **Suicide Audit**

I was presented with the Sefton suicide audit for the years 2020-2022. There were 70 deaths included in the analysis for this sample. All common trends in those who died by suicide in Sefton align with both regional and national data. The audit is an annual report with the next report covering the years 2021-2023 when the data is available and will continue to inform the suicide prevention and postvention activities coordinated by the Sefton suicide prevention board.

## **Leisure**

### **Leisure Update**

The report updated on activity and progress throughout April - May 2024.

As of 31st May 2024, there were a total of 14,306 members, which is an increase from the last report of 83 members.

Splash World will host our inclusive 'Quiet Night' sessions for another 12 months. All dates and times have been agreed with our Aiming High team. However, no funding has been provided this year to support these sessions and officers are liaising with

# Agenda Item 8

our Aiming High team to provide a long-term funding model for these invaluable sessions.

From April - May 24 there were 394 referrals onto the Exercise Referral Scheme and the team have delivered 98 full health checks, venues have included Active Sefton leisure centres. Out of these a total 32% were actioned back to their GP. There were also 64 people referred on to the Active Ageing programme, with 9 new referral groups delivered.

The NHS Health Checks Service is a statutory programme delivered locally by the Active Lifestyles team to eligible adults aged 40-74. It is designed to spot early signs of stroke, kidney disease, heart disease or type 2-diabetes and to help find ways for individuals to lower their risk. It is primarily offered to people in Sefton, who have a registered Sefton GP, without a pre-existing condition and who have not had a Health Check in 5 years.

During April - May 24, the team have delivered 98 full health checks, venues have included Active Sefton leisure centres. Out of these a total 32% were actioned back to their GP. 74% of those that were actioned were from North of the Borough, with 26% being actioned in the South.

During Easter holiday, Be Active took place at a number of sites across the borough, a total of 63 sessions and over 102 hours of activity were delivered, with approximately 300 participants taking part in a range of sessions.

The Move It children's weight management programme continues to be delivered in Active Sefton leisure centres across the borough, with the highest number of referrals coming from parents/guardians of the young people who can self-refer for their child.

Active Sefton continue to be a key partner and attend numerous meetings and steering groups, such as Thrive Network, Education and Mental Health Network, Team Around the School Operational Steering Group and Team Around the School cluster meetings.

Work is in the final stages of the G-Cloud procurement for the new CRM system. The contract is currently with our legal team, and this is due to be sign shortly. Once this is signed, we will be allocated a Project Management from Gladstone, and we will have a more detailed implementation plan for the next report.

## **Leisure Risk Register**

The Leisure Risk Register had been reviewed and updated with the team. The top 3 risks are:

- 1) Lack of capital investment to keep up to date with the market and customer demands. Maintenance is performed on a as needed basis – which can result in non availability of the facilities and there is a business plan submitted for consideration of a £1.5million investment into replacing the fitness equipment

- 2) IR35 process – transferring the existing freelance instructors onto Sefton Payroll, this will result in an additional payroll cost of circa £100k for a full year and has the potential for some instructors not to come on board. Although at this stage we believe that approx. 95% of the current freelance instructors will accept the new contracts.
- 3) Bootle Pool closure in Nov / Dec 2024 for approximately 6 weeks to repair concrete and steel fabric issues.

All risks are reviewed quarterly with the team and managed as appropriate in order to mitigate the risk as much as is feasible.

## **Active Ageing – Falls Prevention**

I received a report that provided an update with a summary of 10 years of the Active Ageing Falls prevention programme commissioned by Public Health and delivered by Active Sefton.

Established in June 2015, the Active Ageing programme is a free 12 week falls prevention programme for those aged 60 and over, who are at risk of a fall or who have suffered a fall in the last 12 months.

The programme follows simple Otago and PSI evidenced based strength and balance exercises, with the intention to improve balance and strengthen muscles to help reduce the likelihood of a further fall occurring, it also helps the individual to minimise any impact of injury in the event of a fall. The overall aim is to provide the tools to help encourage continued daily activities and help maintain independence.

The programme also incorporates an educational and social element, which focuses on the risks associated with falls, home safety and nutrition. The social element also plays a key role in mental wellbeing helping to reduce isolation and encourage motivation and sustainability beyond the 12 weeks.

Originally commissioned by South Sefton CCG to include one Falls Development Officer to cover residents in South Sefton, the programme has since expanded across both North and South of the borough, fully delivered by two Falls Development Officers commissioned by Public Health.

Between April 2023-March 2024, 453 people have been engaged in the programme and 37 twelve-week blocks have been delivered, compared with 129 individuals referred during the first 12 months between June 2016- May 2017.

Adding the second Falls Development Officer and expanding across the borough has enabled the team to not only extend their offer but allow further outreach work to take place through engagement and raising awareness of Falls.

Moving forward, the programme is developing further outreach work and engaging with those aged 50 and over through educational workshops to focus more on the

# Agenda Item 8

preventative measures that can be taken to reduce falls, or delay occurrence of a fall taking place.

Exit routes have also played a key part of the programme, focusing on the importance of sustainability beyond the 12 weeks. The team also will continue to contribute to the referral pathways, and wider system work around the Sefton Falls Strategy.



# Agenda Item 9

<b>Report to:</b>	Overview and Scrutiny Committee  (Adult Social Care and Health)	<b>Date of Meeting:</b>	3 September 2024
<b>Subject:</b>	Work Programme 2024/25, Scrutiny Review Topics and Key Decision Forward Plan		
<b>Report of:</b>	Chief Legal and Democratic Officer	<b>Wards Affected:</b>	All
<b>Cabinet Portfolio:</b>	Adult Social Care Health and Wellbeing		
<b>Is this a Key Decision:</b>	No	<b>Included in Forward Plan:</b>	No
<b>Exempt / Confidential Report:</b>	No		

## Summary:

To:

- seek the views of the Committee on the draft Work Programme for the Municipal Year 2024/25;
- identify any items for pre-scrutiny by the Committee from the Key Decision Forward Plan;
- invite Committee Members to participate in informal briefing sessions during 2024/25
- seek the views of the Committee on the draft Programme of informal briefings/workshop sessions for 2024/25,
- consider if there are any further site visits that Committee Members would wish to undertake during 2024/25;
- receive an update on the Liverpool City Region Combined Authority Overview and Scrutiny Committee;
- receive an update on the Cheshire and Merseyside Integrated Care System Joint Health Scrutiny Committee; and

## Recommendations:

That:

- (1) the draft Work Programme for 2024/25, as set out in Appendix A to the report, be agreed, along with any additional items to be included and thereon be agreed;
- (2) items for pre-scrutiny from the Key Decision Forward Plan which fall under the remit of the Committee, as set out in Appendix B to the report, be considered and any agreed items be included in the work programme referred to in (1) above;

# Agenda Item 9

- (3) Members of the Committee be invited to participate in informal briefing sessions;
- (4) the draft Programme of informal briefings/workshop sessions for 2024/25, as set out at Appendix C to the report, be agreed, along with any additional informal items to be included and thereon be agreed;
- (5) Committee Members be requested to consider if there are any further site visits that they would wish to undertake during 2024/25;
- (6) the update on the Liverpool City Region Combined Authority Overview and Scrutiny Committee be noted;
- (7) the update on the Cheshire and Merseyside Integrated Care System Joint Health Scrutiny Committee be noted; and
- (8) the recent activities undertaken by Healthwatch Sefton, as outlined in Appendix C to the report, be noted.

## **Reasons for the Recommendation(s):**

To determine the Work Programme of items to be considered during the Municipal Year 2024/25; to identify scrutiny review topics which would demonstrate that the work of the Overview and Scrutiny Committee “adds value” to the Council; and to comply with a decision of the Committee to update on the Liverpool City Region Combined Authority Overview and Scrutiny Committee.

The pre-scrutiny process assists Cabinet Members to make effective decisions by examining issues before making formal decisions.

## **Alternative Options Considered and Rejected:** (including any Risk Implications)

No alternative options have been considered as the Overview and Scrutiny Committee needs to approve its Work Programme; to potentially consider scrutiny review topics; and consider other activities in relation to the work of the Committee.

## **What will it cost and how will it be financed?**

There are no direct financial implications arising from this report. Any financial implications arising from the consideration of a key decision or relating to a recommendation arising from a Working Group review will be reported to Members at the appropriate time.

**(A) Revenue Costs** – see above

**(B) Capital Costs** – see above

## **Implications of the Proposals:**

<b>Resource Implications (Financial, IT, Staffing and Assets):</b> None
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<b>Legal Implications:</b> None
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<b>Equality Implications:</b> There are no equality implications.	
<b>Impact on Children and Young People:</b> No	
Any implications on the impact on children and young people arising from the consideration of reports referred to in the Work Programme will be contained in such reports when they are presented to Members at the appropriate time.	
<b>Climate Emergency Implications:</b>	
The recommendations within this report will	
Have a positive impact	No
Have a neutral impact	Yes
Have a negative impact	No
The Author has undertaken the Climate Emergency training for report authors	Yes
There are no direct climate emergency implications arising from this report. Any climate emergency implications arising from the consideration of reports referred to in the Work Programme will be contained in such reports when they are presented to Members at the appropriate time.	

**Contribution to the Council's Core Purpose:**

Protect the most vulnerable: None directly applicable to this report. Reference in the Work Programme to the approval of, and monitoring of recommendations, will contribute towards protecting vulnerable members of Sefton's communities.
Facilitate confident and resilient communities: None directly applicable to this report.
Commission, broker and provide core services: None directly applicable to this report.
Place – leadership and influencer: None directly applicable to this report.
Drivers of change and reform: None directly applicable to this report.
Facilitate sustainable economic prosperity: None directly applicable to this report.
Greater income for social investment: None directly applicable to this report.
Cleaner Greener: None directly applicable to this report.

**What consultations have taken place on the proposals and when?**

**(A) Internal Consultations**

The Work Programme and Key Decision Forward Plan Report is not subject to FD/LD consultation. Any specific financial and legal implications associated with any subsequent reports will be reported to Members as appropriate.

# Agenda Item 9

Relevant Heads of Service have been consulted in the preparation of the Work Programme for the Committee.

## (B) External Consultations

Not applicable

## Implementation Date for the Decision

Immediately following the Committee meeting.

<b>Contact Officer:</b>	Laura Bootland
Telephone Number:	0151 934 2078
Email Address:	<a href="mailto:Laura.bootland@sefton.gov.uk">Laura.bootland@sefton.gov.uk</a>

## Appendices:

The following appendices are attached to this report:

- Appendix A – Draft Work Programme for 2024/25;
- Appendix B – Key Decision Forward Plan
- Appendix C - Draft Programme of informal briefings/workshop sessions for 2024/25;

## Background Papers:

There are no background papers available for inspection.

## Introduction/Background

### 1. WORK PROGRAMME 2024/25

- 1.1 The proposed Work Programme of items to be submitted to the Committee for consideration during the Municipal Year 2024/25 is set out at **Appendix A** to the report. The programme has been produced in liaison with the appropriate Heads of Service, whose roles fall under the remit of the Committee.
- 1.2 Members are requested to consider whether there are any other items that they wish the Committee to consider. The Work Programme will be submitted to each meeting of the Committee during 2024/25 and updated, as appropriate.
- 1.3 The Work Programme indicates that a report would be considered at this meeting of the Committee about Domestic Abuse. Work is ongoing on the preparation of this report and therefore it is recommended that this matter be reported to the next meeting of the Committee to be held on 15 October 2024.

1.4 The Committee are asked to note that North West Ambulance Service (NWAS) have confirmed their attendance at the next meeting on 15 October. Members are asked to provide feedback to the Democratic Services Officer on the type of information and data they would like to see presented by NWAS.

1.5 **The Committee is requested to comment on the Work Programme for 2024/25, as set out at Appendix A, and note that additional items may be submitted to the Programme at future meetings of the Committee during this Municipal Year.**

## **2. PRE-SCRUTINY OF ITEMS IN THE KEY DECISION FORWARD PLAN**

2.1 Members may request to pre-scrutinise items from the Key Decision Forward Plan which fall under the remit (terms of reference) of this Committee. The Forward Plan, which is updated each month, sets out the list of items to be submitted to the Cabinet for consideration during the next four-month period.

2.2 The pre-scrutiny process assists the Cabinet Members to make effective decisions by examining issues beforehand and making recommendations prior to a determination being made.

2.3 The Overview and Scrutiny Management Board has requested that only those key decisions that fall under the remit of each Overview and Scrutiny Committee should be included on the agenda for consideration.

2.4 The most recent Forward Plan was published on 31 July and covers the period 1 September – 31 December 2024.

2.5 There are two items within the current Plan that fall under the remit of the Committee on this occasion, namely:

- Advocacy Services Procurement
- Day Opportunities Contracts

2.7 Should Members require further information in relation to any item on the Key Decision Forward Plan, would they please contact the relevant Officer named against the item in the Plan, prior to the Meeting.

2.8 **The Committee is asked to note that there are two items that fall under the remit of this Committee on this occasion.**

## **3. SCRUTINY REVIEW TOPICS / INFORMAL BRIEFINGS 2024/25**

3.1 It is good practise for Overview and Scrutiny Committees to undertake an in-depth scrutiny review of services during the Municipal Year.

3.2 During 2022/23, it was suggested that rather than establish a traditional working group, all Members of the Committee could be invited to participate in informal briefings/workshop sessions on developments in health and social care.

# Agenda Item 9

- 3.3 It has been suggested that this approach is continued and informal briefings for all Members of the Committee on useful information could continue.
- 3.4 A draft Programme of informal briefings/workshop sessions for 2024/25 is set out at **Appendix C** to the report.
- 3.5 **The Committee is requested to agree to hold informal briefing sessions, rather than establish a traditional working group during 2024/25.**
- 3.6 **The Committee is also requested to comment on the draft Programme of informal briefings/workshop sessions for 2024/25, as set out at Appendix C to the report, and note that additional informal items may be submitted to the Programme at future meetings of the Committee during this Municipal Year.**

## **4. SITE VISITS**

- 4.1 **The Committee is requested to consider if there are any site visits to venues that Members would wish to undertake during 2024/25.**
- 4.2 The Committee has suggested that a visit to the Adult Social Care Social Work team would be useful. The Chair and Deputy Chair have been asked to set up a pre-meeting with the Assistant Director of Adult Social Care and Health to plan the format for this event, with a view to it taking place in October/November. This has been included in Appendix C.
- 4.3 A visit to Southport Hospital has been scheduled for Friday 13<sup>th</sup> September.

## **5. LIVERPOOL CITY REGION COMBINED AUTHORITY OVERVIEW AND SCRUTINY COMMITTEE**

- 5.1 During the October/November 2019 cycle of meetings, the Overview and Scrutiny Management Board and the four Overview and Scrutiny Committees considered a report on the guidance produced by the Ministry of Housing, Communities and Local Government relating to Overview and Scrutiny in Local and Combined Authorities following on from the Communities and Local Government Select Committee's inquiry into Overview and Scrutiny. This Committee considered the matter at its meeting held on 15 October 2019 (Minute No. 32 refers).
- 5.2 The Overview and Scrutiny Management Board and the four Overview and Scrutiny Committees all agreed the recommendations contained in the report, one of which being, that updates on Liverpool City Region Combined Authority Overview and Scrutiny Committee (LCRCA O&S) be included in the Work Programme report considered at each Overview and Scrutiny Committee meeting.
- 5.3 In accordance with the above decision, information on the LCRCA O&S is set out below.
- 5.4 **Role**

The Overview and Scrutiny Committee was established by the Combined Authority in May 2017 in accordance with the Combined Authorities Order 2017.

The role of the Overview and Scrutiny Committee is to:

- Scrutinise the decision and actions taken by the Combined Authority or the Metro Mayor;
- Provide a “critical friend” to policy and strategy development;
- Undertake scrutiny reviews into areas of strategic importance for the people of the Liverpool City Region; and
- Monitor the delivery of the Combined Authority’s strategic plan.

## 5.5 Membership

The Committee is made up of 3 elected Members from each of the constituent Local Authorities of the LCR Combined Authority, along with one elected Member from both the Liverpool City Region Liberal Democrat Group and the Liverpool City Region Conservative Group.

Sefton’s appointed Members are Councillors Desmond, Hart (Scrutiny Link) and Hinde.

The LCR O&S Committee also include Representatives of the Liberal Democrat Groups and Conservative Groups from the Local Authorities on the LCR O&S.

## 5.6 Chair and Vice-Chair

The Chair of the LCRCAO&S cannot be a Member of the majority group. The Chair will be appointed at the first meeting of the Committee of the Municipal Year.

## 5.7 Quoracy Issues

A high number of meetings of the LCRCAO&S have been inquorate in the past.

The quorum for meetings of the LCRCAO&S is 14, two-thirds of the total number of members, 20. This high threshold is not set by the Combined Authority but is set out in legislation.

The Combined Authority’s Monitoring Officer will be looking to work with the Monitoring Officers from the other Combined Authorities to identify what problems they are experiencing with Scrutiny and how/if they had overcome them. Representations to Government would also be considered once all options locally to resolve the quorum issue had been exhausted. The CA Monitoring Officer would then be able to provide evidence to Government that the quorum level was obstructing the work of scrutiny within the CA.

## 5.8 Meetings

Information on all meetings and membership of the LCRCAO&S can be obtained using the following link:

# Agenda Item 9

<https://moderngov.merseytravel.gov.uk/ieListMeetings.aspx?CId=365&Year=0>

## **Latest Meeting**

Details of all meetings can be obtained using the link referred to above. The next meeting will be held on 11 September 2024.

**5.9 *The Committee is requested to note the update on the Liverpool City Region Combined Authority Overview and Scrutiny Committee.***

## **6. CHESHIRE AND MERSEYSIDE INTEGRATED CARE SYSTEM JOINT HEALTH SCRUTINY COMMITTEE**

6.1 On 1 July 2022 the Health and Care Act required the Cheshire and Merseyside Integrated Care Board to commence operation.

6.2 A Joint Cheshire and Merseyside Scrutiny Committee has now been established to scrutinise the work of the Cheshire and Merseyside Integrated Care Board, comprised of representatives of local authorities from Cheshire and Merseyside.

6.3 Knowsley MBC is acting as secretariat to the Joint Cheshire and Merseyside Scrutiny Committee and agendas and Minutes of formal meetings of the Joint Scrutiny Committee are included on their website.

6.4 The Joint Health Scrutiny Protocol was updated recently to reflect changes introduced in the Health and Care Act 2022. The main change was that as of 30<sup>th</sup> January 2024, local health overview and scrutiny committees will no longer be able to formally refer matters to the Secretary of State where they relate to service reconfigurations.

6.5 Details of all the meetings of the Joint Health Scrutiny Committee can be found via the following link:

[Browse meetings - Cheshire and Merseyside Integrated Care System Joint Health Scrutiny Committee - Knowsley Council](#)

6.7 The Cabinet has appointed Councillor Desmond and Councillor Hart to be Sefton's representatives during 2024/25

**6.8 *The Committee is requested to note the update on the Cheshire and Merseyside Integrated Care System Joint Health Scrutiny Committee.***





**OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH)  
WORK PROGRAMME 2024/25**

<b>Tuesday, 18 June 2024, 6.30 p.m., Town Hall, Bootle</b>		
<b>No.</b>	<b>Report/Item</b>	<b>Report Author/Organiser</b>
1.	NHS Cheshire and Merseyside, Sefton – Update Report	Deborah Butcher/Lisa Gilbert
2.	NHS Cheshire and Merseyside, Sefton - Health Provider Performance Dashboard	Luke Garner
3.	Public Health Performance Framework	Margaret Jones/Helen Armitage
3.	Cabinet Member Update Reports x 2	Julie Leahair/Julie Elliot/Laura Bootland
4.	Work Programme Update	Laura Bootland/Debbie Campbell

<b>Tuesday, 3 September 2024, 6.30 p.m., Town Hall, Southport</b>		
<b>No.</b>	<b>Report/Item</b>	<b>Report Author/Organiser</b>
1.	Shaping Care Together - Case for Change	Lisa Gilbert/Alexandra Kopec
2.	NHS Cheshire and Merseyside, Sefton - Update Report	Deborah Butcher/Lisa Gilbert
3.	NHS Cheshire and Merseyside, Sefton - Health Provider Performance Dashboard	Luke Garner
3.	Domestic Abuse Update	Mel Ormesher/Janette Maxwell
4.	Adult Social Care Assurance	Sarah Alldis
5.	Cabinet Member Update Reports x 2	Julie Leahair/Julie Elliot/Laura Bootland
6.	Work Programme Update	Laura Bootland

<b>Tuesday, 15 October 2024, 6.30 p.m., Town Hall, Bootle</b>		
<b>No.</b>	<b>Report/Item</b>	<b>Report Author/Organiser</b>
1.	NHS Cheshire and Merseyside, Sefton - Update Report	Deborah Butcher/Lisa Gilbert
2.	NHS Cheshire and Merseyside, Sefton - Health Provider Performance Dashboard	Luke Garner
3.	North West Ambulance Service	Ian Moses
4.	Cabinet Member Update Reports x 2	Julie Leahair/Julie Elliot/Laura Bootland
5.	Work Programme Update	Laura Bootland

<b>Tuesday, 7 January 2025, 6.30 p.m., Town Hall, Southport</b>		
<b>No.</b>	<b>Report/Item</b>	<b>Report Author/Organiser</b>
1.	NHS Cheshire and Merseyside, Sefton Place - Update Report	Deborah Butcher/Lisa Gilbert
2.	NHS Cheshire and Merseyside, Sefton – Primary Care Update	Lisa Gilbert/Jan Leonard
3.	NHS Cheshire and Merseyside, Sefton - Health Provider Performance Dashboard	Luke Garner
4.	Public Health Outcomes Framework (Min. No. 44 (4) of 03/01/23)	Helen Armitage
5.	Cabinet Member Update Reports x 2	Julie Leahair/Julie Elliot/Laura Bootland
6.	Work Programme Update	Laura Bootland

<b>Tuesday, 25 February 2025, 6.30 p.m., Town Hall, Bootle</b>		
<b>No.</b>	<b>Report/Item</b>	<b>Report Author/Organiser</b>
1.	Cancer Alliance Update	Jon Hayes
2.	Public Engagement and Consultation Panel Annual Report 2024	Jayne Vincent/Cllr Dowd
3.	NHS Cheshire and Merseyside, Sefton Place - Update Report	Deborah Butcher/Lisa Gilbert
4.	NHS Cheshire and Merseyside, Sefton - Health Provider Performance Dashboard	Luke Garner
5.	Cabinet Member Update Reports x2	Julie Leahair/Julie Elliot/Laura Bootland
6.	Work Programme Update	Laura Bootland

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## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

**FOR THE FOUR MONTH PERIOD 1 SEPTEMBER 2024 - 31 DECEMBER 2024**

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: [www.sefton.gov.uk](http://www.sefton.gov.uk)

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

# Agenda Item 9

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
  - (a) the Companies Act 1985;
  - (b) the Friendly Societies Act 1974;
  - (c) the Friendly Societies Act 1992;
  - (d) the Industrial and Provident Societies Acts 1965 to 1978;
  - (e) the Building Societies Act 1986; or
  - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
  - (a) falls within any of paragraphs 1 to 7 above; and
  - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on [www.sefton.gov.uk](http://www.sefton.gov.uk) or you may contact the Democratic Services Section on telephone number 0151 934 2068.

**NOTE:**

*For ease of identification, items listed within the document for the first time will appear shaded*

**Phil Porter**  
**Chief Executive**

## FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact	Page No
Advocacy Services Procurement	Rebecca Bond rebecca.bond@sefton.gov.uk	3
Day Opportunities Contracts	Rebecca Bond rebecca.bond@sefton.gov.uk	4

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Advocacy Services Procurement</b> To seek approval to commence a procurement exercise for advocacy services			
Decision Maker	Cabinet			
Decision Expected	5 Sep 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Lead Director	Executive Director of Adult Social Care and Health			
Persons/Organisations to be Consulted	Partners & Stakeholders - such as Health			
Method(s) of Consultation	Internal meetings and emails; Meetings with Partners and Stakeholders			
List of Background Documents to be Considered by Decision-maker	Advocacy Services Procurement			
Contact Officer(s) details	Rebecca Bond rebecca.bond@sefton.gov.uk			

# Agenda Item 9

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Day Opportunities Contracts</b> To seek approval to extend current Day Opportunities contracts.			
Decision Maker	Cabinet			
Decision Expected	5 Sep 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Lead Director	Assistant Director - Integrated Life Course Commissioning, Executive Director of Adult Social Care and Health			
Persons/Organisations to be Consulted	External Providers & Partners			
Method(s) of Consultation	Meetings & Emails			
List of Background Documents to be Considered by Decision-maker	Day Opportunities Contracts			
Contact Officer(s) details	Rebecca Bond rebecca.bond@sefton.gov.uk			





**OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH)  
INFORMAL MEETINGS / WORKSHOPS 2024/25**

Day/Date/Time/Venue to be arranged.		
No.	Report/Item	Organiser
1.	Visit to Adult Social Care Social Work Teams (Event planning meeting in September 2024 with a view to a Visit in Oct/Nov 2024).	Laura Bootland
2.	Visit to Southport Hospital – <b>arranged for 13<sup>th</sup> September 2024</b>	Laura Bootland
3.	Primary Care Services and the state of Primary Care Estate (requested 18.6.2024)	Laura Bootland/Jan Leonard
4.	Visit to A&E at the Royal Liverpool University Hospital or Aintree Hospital site	Laura Bootland/TBC

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